



Community Renewal Team, Inc. (CRT)
Request for Quotation
Specification Sheet

May 8, 2023

Miscellaneous Repointing
32-34 Wethersfield Avenue, Hartford

Introduction

The fiduciary procedure for securing quotes follows CRT's Request for Quotation guidelines. Local firms found available for the work, including those with a work history with CRT, are contacted for work detail and cost statements.

Scope of Work

CRT is looking obtain quotes to have spot repointing as needed on the South Wall of 32-34 Wethersfield Ave, Hartford

- Mortar color to be selected by Owner.
- Work to be completed by September 30, 2023

Walk-through

Please contact Jeanette Dunbar at dunbarj@crtct.org to schedule a time to visit the site.

Selection Criteria

The contractor that best fits the key elements of **availability, reasonable cost, and proven capacity** will be chosen for the project. All construction work carried out on the Property to be done in compliance with the provisions of the Greater Hartford Affirmative Action Plan. Contractor must be familiar with LCP Tracker System and enter payroll and updates weekly.

Pricing

Price quote should be broken out by labor and materials and include the Unit Price Per Square Foot. The Community Renewal Team, Inc. is exempt from taxes.

Documents to be submitted

- Pricing quote
- Bid Form
- At least three (3) references
- Proof of Insurance Amounts considered acceptable by CRT are as follows:
 - General Liability (\$1,000,000 each occurrence/\$2,000,000 general aggregate)
 - Automobile Liability (\$1,000,000 each accident)
 - Umbrella Liability (\$3,000,000 each occurrence) **amount may vary based on type of service*

- Workers Compensation (\$1,000,000 each accident, \$1,000,000 each employee, \$1,000,000 disease policy limit)

Deadline

Please submit a quote by, Wednesday, May 30th, 2023 – 12pm by electronic mail to Jeanette Dunbar, Purchasing Manager at dunbarj@crtct.org subject line reference “Repointing”. Once quotes are reviewed, notification will be sent to selected company and a contract will be forwarded for review. The selected company will be required to submit the signed contract, Certificate of Insurance with acceptable amounts by CRT and a W-9 Form prior to commencement of work.

For any questions, please contact Jeanette Dunbar at dunbarj@crtct.org (860) 560-5161.

BID FORM

AUTHORIZATION AND EXECUTION OF BID

- I. The undersigned bidder, having fully informed themselves regarding the accuracy of the statements made herein, agrees to abide by the conditions set forth in the attached bid document, and certifies that:
 - a. The propose bid has been presented by the bidder independently and has been submitted without collusion and without any agreement, understanding, or planned common course of action designed to limit independent bidding or competition, with any other vendor of materials, supplies, equipment or services described in the invitation to bid.
 - b. The bidder has submitted this bid without collusion with CRT, any of its affiliated companies, or any employee thereof, and is unaware of any direct, personal pecuniary interest of any employee of CRT or any of its affiliated companies in the outcome of this bid.
 - c. The bidder has not communicated the contents of the bid to its employees or agents to any person not an employee or agent of the bidder or its surety on any bond furnished with the bid, and will not be communicated to any such person prior to the official opening of the bid.
 - d. The bidder has not been debarred, suspended or excluded from any publicly-funded projects or programs.
 - e. The bidder has become familiar with and has agreed to comply with the terms and conditions of the specifications and all other contract documents and with all Federal, State and Local Laws, Ordinances or Regulations which in any manner relate to the furnishing of the equipment, material or services in accordance with the Contract.
2. The undersigned bidder further certifies that this statement is executed for the purpose of inducing the Community Renewal Team to consider the bid and make an award in accordance therewith.
3. Complete & Sign

Legal Name of Bidder	
Business Address	
Phone # & Email	
Print Name & Title of Authorized Agent	
Signature	

Request for Quote – Pricing Quote
Miscellaneous Repointing
32-34 Wethersfield Avenue, Hartford

Please submit a quote and all required documents by, Wednesday, May 30th, 2023 – 12pm by electronic mail to Jeanette Dunbar, Purchasing Manager at dunbarj@crtct.org subject line reference “Repointing”.

Contractor Name: _____

Materials	Labor	Total	Unit Price Per Square Foot

Work to be completed by September 30, 2023

Authorized Agent Name: _____

Signature: _____

Date: _____

Once proposals are opened, the quote shall stand firm for ninety (90) days after the due date.