

MEDIA ALERT

FOR IMMEDIATE RELEASE:
August 4, 2014

FOR MORE INFORMATION, CONTACT:
Liz Newberg, Communications Specialist
(860) 560-5636 or cell: (860) 324-1403

CRT Youth Program participants get free job training, resume building

Unum volunteers give interview etiquette, job search advice in free workshop

HARTFORD - Community Renewal Team's Youth Program participants will receive a morning of free job search advice and interview training with volunteers from Unum, an employer-based benefits provider.

Held at CRT's Lumsden Center, which is located at 555 Windsor Street in Hartford, Unum volunteers will conduct mock interviews, offer advice on resume building and the application process and discuss what to do— and what not to do - during an interview. Volunteers will also discuss how to “dress for success” at a job interview.

Media is invited to interview and photograph Unum volunteers and CRT Youth Program leaders, as well as participants.

August 5, 2014, Agenda

9:00-9:45 – Introductions & Welcome Presentation

- Agenda Overview
- Why do companies interview?
- What to do/not do before, during & after your interview
- Typical interview questions
- Dressing for success / interview etiquette

10:00-11:30 -- Mock Interviews / Group Breakout

- The participants will be split into 9 teams of 10. Each interview will be approximately 9 minutes. The Interviewer will be given a list of questions.
- After each interview the Interviewer will take 2 minutes to complete the feedback form and will hand the form to the participant. (feedback will be confidential)

11:30-12:30 – Wrap Up Presentation

- Interviewers will share general observations and offer general feedback to the group
- Where to look for employment
- What have we learned?

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Community Renewal Team, Inc. is the designated Community Action Agency for Middlesex and Hartford Counties and is the largest non-profit provider of human services in Connecticut. The agency's mission is Preparing Our Community to Meet Life's Challenges. The mission is achieved each day by helping people and families change their lives and create their own opportunities in becoming self-reliant while making sure basic needs are met. CRT's programs include Head Start, Meals on Wheels, energy assistance, supportive housing and shelters, and many others, serving people in more than 60 cities and towns in both our core catchment area and throughout Connecticut. Visit the www.crtct.org.